

Green Oaks Performing Arts Academy  
2550 Thomas E. Howard Dr  
Shreveport, La. 71107

## ANNOUNCEMENT SHEET

To: \_\_\_\_\_  
(To whom it is to be read to)

From: \_\_\_\_\_

Date: \_\_\_\_\_



ANNOUNCEMENT TO BE READ:

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Date(s) to be announced: \_\_\_\_\_ to \_\_\_\_\_  
(Begin) (End)

Announcements will be made on three (3) consecutive days **ONLY**. Resubmit if necessary.

**\*\*Approval Deadline: 1:30 p.m. prior to the date announcement is to be read.**

(Place in Ms. Taylor's mailbox)

Approved: \_\_\_\_\_  
(Administrator)